



Arbor Analytics

CONSULTING ARBORISTS / MELBOURNE

ILLUSTRATIVE REPORT SAMPLE

Tree pruning permit reports

Example Garden F

Assessment of a proposed pruning objective



PREPARED FOR

Example Property Owner

REFERENCE

DEMO-PRU-01

DATE

06 September 2026

Invented site, measurements and findings. No inspection took place.

FICTIONAL SAMPLE / NOT FOR RELIANCE / NOT A PERMIT OR WORK INSTRUCTION

1. Brief and site record

The fictional owner proposes pruning for clearance near a roof. The sample shows how the objective and relevant tree features would be documented, without specifying work on a real tree.

RECORD	DEMONSTRATION DATA
Tree	T1 / established gum (demonstration identification)
Dimensions	Height 12 m / crown spread 8 m / trunk diameter 46 cm
Health	Good in the invented scenario
Objective	Address localised roof clearance while retaining the tree
Relevant feature	One lateral branch identified as P1 in the invented record

Information and scope

The site name, tree details, dimensions, drawing references and observations are invented for this example. No real property, customer, survey or council file has been used.

In a commissioned report, inspection photographs and location records would link the tree identifiers to the actual site. Required plans, measurements and supporting evidence would depend on the brief and applicable requirements.

This abbreviated sample omits a complete tree schedule, measured site plan and photographic appendix. It demonstrates the reporting approach, not a complete submission package.

2. Pruning review

The following discussion uses the invented scenario on page 2. It shows how a report separates observations, interpretation and information still required.

Clarifying the objective

The example separates a localised clearance concern from a request to reduce the whole canopy. A real report would identify the relevant branches in inspection photographs.

Tree response and structure

The assessment would consider the location and extent of proposed work in relation to the tree. This sample does not invent a universal pruning percentage or cut size.

Scope of evidence

No photographs of a real branch or measured clearance are used. The sample therefore illustrates reporting structure, not a contractor-ready pruning specification.

Basis of the assessment

A real report identifies the inspection scope and the information on which it relies. Where relevant, it records document versions, access restrictions, the assessment method and any need for further investigation.

No quantitative risk score, surveyed root-zone dimension or standards-compliance finding is claimed in this demonstration.

3. Recommendations and next steps

01. Supported objective

The example supports investigating a limited clearance response rather than assuming whole-canopy reduction is required.

02. Define the works

In the commissioned report, describe the supported pruning precisely and relate it to labelled photographs and verified observations.

03. Before pruning

Address required permissions and provide the final approved scope to the contractor. This sample must not be used to instruct tree work.

4. Conclusion

The sample demonstrates a clear connection between the clearance concern, the assessment and the recommended scope. It is not a pruning permit, work order or assurance that a particular application will be approved.

Use of this sample

This document is illustrative only. Do not use it to decide, approve or instruct work on any tree. A commissioned report must be based on the actual site, agreed scope and verified evidence. No inspection, certification or council determination is represented.